

NEWTOWN PLAYGROUP INC

Information Sheet

General Information

Newtown Playgroup provides a fun, casual and safe atmosphere for parents and children to meet and interact. Sessions run on weekday mornings and are run by the parents themselves. Each session runs for 2 hours.

Playgroup runs all year, closing over Christmas and on public holidays but open in mid year school holidays.

Each group is made up of a minimum of 7 families and a maximum of around 20 children.

Our modern building is located on the Ariston House complex (corner of Pakington Street and Aberdeen Street, Newtown). Access is via a gate adjoining the car park area (see website for a map).

Website

Lots of up to date information (including FAQ) can be found on our website: www.newtownplaygroup.org.au and you can find us on [Facebook](#).

Fees 2017

Fees cover room rental, art supplies, all children's toys and equipment stored at the site plus tea & instant coffee (BYO milk). There is a machine for Coffee Pods (BYO pods).

Fees when joining after 30th June 2017

Rest of year (to 15/12/2017):	\$76	Concession card holders:	\$51
-------------------------------	------	--------------------------	------

Fees MUST be paid between your trial session and commencing as a regular member. Refunds will not be paid unless there are exceptional circumstances.

Playgroup Victoria - This is additional to the Newtown Playgroup fees.

For insurance reasons all families must have a 'Family Membership' with Playgroup Victoria before they may attend.

If any member is not covered, none of us are covered.

- You can apply directly to Playgroup Victoria at www.playgroup.org.au or call 1800 171 882 to pay by card over the phone.
- Playgroup Victoria family membership fees are \$40 (\$30 concession).
- Newtown Playgroup reference number is **46514**.

Playgroup Committee

As an incorporated association we must have a committee to operate.

You don't have to be a Committee member but each group must have a representative to liaise with the Committee as it's our primary contact with each group.

Newtown Playgroup is run by volunteer parents like you. We strongly encourage you to attend the AGM and join the Committee to keep your playgroup strong. If you don't want to be on the Committee but would like to volunteer some time please let us know. There is bound to be something we need help with. ☺

Fundraising

Newtown Playgroup Incorporated is a not-for-profit organization, therefore fundraising provides a means to buy better toys, equipment and other items. Fundraising events will happen throughout the year and we need your support to make them successful.

Cleaning

It is the responsibility of each group to return all toys and equipment and leave the room, storeroom, toilets and yard clean for the next group.

Please follow any cleaning checklist or rosters on the notice board.

Safety

Please supervise children at all times. Adults must accompany children inside or outside.

A first aid kit is in the children's bathroom. Serious injuries should be recorded in the accident book.

Please be sun smart and bring hats and sunscreen for you and your children.

Toilet / Nappy Change Room.

Please note The Nappy Change Room is NOT intended as a kitchen and children may not play in there at any time.

Bugs and Viruses

Please do not bring sick/contagious children to playgroup. We understand that minor bugs can spread in any communal facility but ask that you encourage your children to wash hands regularly and wipe down any toys that may have been dribbled on. This is particularly important during cold and flu periods.

Allergies

Allergies can be life threatening. **Ariston is a Peanut and Egg FREE Centre.** Please also be co-operative and guided by the parents of children with serious allergies.

Parking

Short term parking only is available in the Ariston car park so members will need to park in the surrounding streets. Please observe all parking signs as parking attendants will enforce these.